



Last updated 9/3/2021

## **Acting Performance Studio Covid-19 Policy**

We're paying close attention to any updates from the Australian Government Department of Health on the coronavirus (COVID-19) and will follow advice given as rules and restrictions may change over time.

We are following recommendations from State and Federal Health and Education Departments and using that advice to guide our decision making process. Providing a safe environment for our students and staff is our highest priority.

When resuming onsite classes again, our precautionary measures remain the same as before lockdown; If a student or teacher has any symptoms of being unwell they are not to attend classes. Hygiene precautions are to be enforced and followed by anyone in the building. Please see detailed precautionary measures and restrictions below.

Please make sure to read this document thoroughly in order to help us maintain a covid-safe environment. Don't hesitate to contact us with any thoughts, concerns or questions.

The team at APS

### **Conducting safe class practice - Precautionary Measures for staff, students and other visitors.**

At APS, we're taking precautionary measures including new pre and post-class/workshop routines to sanitise shared surfaces, keeping hand sanitiser available for all students, making face masks available for students if a mask breaks during class if required (please bring your own mask to class to keep consumption down) as well as ensuring our staff continue to follow Department of Health guidelines.

We'd be very grateful if you'd help keep APS safe for everybody by practicing enhanced hand washing, wearing a facemask when required by government stipulations at the time and taking any other recommended control measures when you visit and please do stay at home if you're unwell or have travelled to or had contact with someone returning from a high risk area.



Last updated 9/3/2021

During drop offs and pick ups, please avoid entering the building as much as possible. We understand when picking up or dropping off a small child or if your child is attending a trial you might need to enter the building, but where possible, please wait in the car or outside.

When visiting any of our studios please make sure to:

- If you are over 18 years of age, make sure to use our QR code at the entrance upon arrival to SIGN IN and before departure to SIGN OUT. Include any minors that may be accompanying you, such as siblings. Enrolled students do NOT have to sign in or be included as we take the roll.
- Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and warm water.
- Maintain at least 1.5m (2m at voice/singing classes) distance between yourself and others
- Avoid touching your eyes, nose and mouth, or shaking hands with others.
- Make sure you follow good hygiene, and encourage others to do the same. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze, and disposing of used tissues immediately. Please note: facemasks are to be worn as required by government policy at the time.
- Keep up to date on the latest hotspots (cities or local areas where the pandemic or epidemic is spreading widely). If possible, avoid traveling to places – especially if you are more at risk.
- If unwell, seek medical advice promptly and follow the directions of your local health authority.
- If you are feeling unwell (even with only mild cold-like symptoms) we request that you do not attend any activities until you are feeling better and/or have been tested with a negative result. If you have recently travelled anywhere overseas, high risk area or have been in contact with someone who has been infected, we request that you stay away from acting classes or related events for a period of at least 14 days. Please get tested.

If APS suspects a case of Covid-19 at any of our studios we will immediately postpone all classes, workshops and other activity and follow government advice.



Last updated 0/2/2021

If a staff member or student at your school is in one of the categories below, your school must contact DHHS on 1300 651 160 for advice on what to do next. The school should also make an IRIS incident alert by contacting the Department's Incident Support and Operations Centre on 1800 126 126. Categories for contacting DHHS:

- The person is a confirmed case of COVID-19
  - The person is a close contact of a confirmed case of COVID-19 in the past 14 days
- 'Close contact' is defined by DHHS as someone who has had at least 15 minutes of face-to-face contact with a confirmed case, or shared a closed space with someone for more than two hours with a confirmed case.

**For your information there is an attached checklist each teacher will go through before, during and after each class.**

## **Teacher's Checklist for a covid-safe environment:**

### **Before class:**

- Wipe down the seats, equipment and anything else frequently touched and used in the classroom.
- Encourage students to wash or sanitise their hands before entering the classroom.
- Help remind any adult (who is not a student) to check in via the QR code.

### **During class:**

- Ensure the roll is marked.
- Encourage students to wash or sanitise their hands in any breaks.
- Make sure students keep a distance of 1.5m, 2m for singing during musical theatre classes or singing lessons.
- Tailor class structure, including exercises and games in a way that avoids physical contact as much as possible.

### **After class:**

- Encourage students to wash or sanitise their hands before they leave.
- Wipe down the seats, equipment and anything else frequently touched and used in the classroom.
- Communicate with the office staff of hand sanitiser, wipes, paper towels or masks are running low.
- Help remind any adult (who is not a student) to check out via the QR code.